

POLICE HOUSING CONFIRMATION SHEET

POLICEHOUSING.COM

POLICEHOUSING2@gmail.com

(610) 888-6969

HOUSE LOCATION:

236 EAST SPENCER AVE WILDWOOD NJ OR 456 W. BAKER WILDWOOD NJ (CIRCLE ONE)

RENTAL PERIOD – NEW START DATE:

April/Month (_____ open date SEE your Housing Director) 2020 TO END DATE: OCT 1, 2020
(End of Irish Weekend)

We offer all First Responders our 6 Months Secure Housing Contract- for peace of mind and in case of extension and or requested over time after season. During 2020 season only, due to Covid-19 issues, we will pro-rate the amount below to exclude the weeks prior to your rental start date.

If additional housing is needed - we will be happy to keep you during Winter Academy, Summer 2021 Academy or any additional extended term/time period, just please see the Housing Director as soon as you know an extension to your contract is requested as additional funds may be needed if not Sponsored. Note: WE ARE WORKING WITH THE POLICE HOUSING DIVISION TO SEEK SPONSORSHIPS ALL THE TIME TO ASSIST FIRST RESPONDERS WITH THEIR FULL TIME 6 MONTH HOUSING TERM. AMOUNT OF SPONSORSHIP FUNDS WILL VARY EACH TERM / SEASON - (We can not guarantee any certain amounts of funds.)

Rental Fee: **PRO-RATED DEPENDING ON START DATE (for 2020 season only) ***
(*Full-season rates are listed below are from April thru Oct 1 - During 2020/Covid-19 only we will deduct from that amount the weeks before your actual rental starting date). During 2020, payment terms are available if you qualify. See housing director of your exact balance due depending on rental week start date.

BAKER HOUSE: \$5100* PRIVATE ROOM \$4500* DOUBLE ROOM

SPENCER HOUSE: \$4500 PRIVATE ROOM \$4000 SHARED ROOM FIRST COME FIRST CHOICE
CRESSE (starting season 2021)

***PRO-RATED BY WEEK START DATE for 2020 season only - SEE HOUSING DIRECTOR FOR ACTUAL HOUSING FEE DEPENDING ON YOUR POLICE STATION START DATE.**

Security (per specified house) and Term End cleaning fee is extra and must be added to Total Due

HOUSE RENTAL FEE + SECURITY FEE + CLEANING FEE = TOTAL DUE

If payment arrangements are needed, please contact your Housing Director immediately as not to lose your bed/ room position. We are here to help you obtain your housing and please advise us of any issue prior to move in date

House occupancy may vary depending on police hire date – Due to the shifting nature of Covid-19 and last minute changes that will be adapting to.

The Police Housing Authority reserves the right to make changes to this housing contract at any time. Please Speak to Housing Director Gaile Bernhardt 610-888-696 or Head of Household Officer Robert Young 856-298-0120 if you have any questions or concerns.

Security/Sewer fees: BAKER \$595 (house has washer/dryer)

Security/Sewer Fees – Spencer: \$295 (house has no washer/dryer)

End of Term Cleaning Fee \$75 (Note: if your room or house is left in poor condition this fee will result in a higher cleaning fee. The house was given to you in excellent condition, please, return in same manner.)

ROOM HOLDING AUTHORIZATION SECTION

A ROOM HOLDING FEE IS REQUIRED TO HOLD YOUR ROOM / BED

Room Holding Fee: \$ \$895

Please state Officers name _____ & Bed /Room Desired _____

This payment in the form of a check/direct deposit/VENMO dated _____ in the amount of \$ _____ constitutes:

a House /Room / Property Holding /Fee Due / or Deposit on account/ Or Prepayment (circle one)

FOR A BED / ROOM IN A POLICE HOUSING UNIT (must list house)

X _____ Initials of HOH or Housing Agency
_____ of acceptance of officers funds/ cash received

When renting for a full April-Oct season, after initial room/bed deposit is given, payments are due every 2 weeks until move in date (From January to April 2020) with balance of rental fee due prior to move in to ensure officers full commitment as other officers will be on waitlist for this housing *unless other written approval is attached for another payment date.

Officer # _____ gave Landlord a non-refundable depositor prepayment of \$ _____ on _____ which specifically requested Landlord to HOLD or RESERVE: BAKER SPENCER (CIRCE ONE) Property / room # _____ for tenant for move in date of approximately _____

This is a non-refundable housing commitment. Once a deposit is placed on a room and signature is accepted and authorized by the housing agent as well as the officer's signature below, your room is secured and reserved for the listed officer.

Housing authority will then hold said room for specific officer arrival, If an officer fails to take possession or if while said officer possession is being occupied, officer quits, transfers, is removed, fired, or fails out of Academy, leaves for any reason during the pre-paid term above, no refunds are granted. This is a non - refundable housing contract.

Please make sure you are fully aware of your responsibilities prior to signing for your room holding & this housing commitment rental agreement

UNLESS ALTERNATE PAYMENT arrangements are made prior to & signed off by housing director /human resources dept, all housing is pre-paid prior to move in. No Exceptions! If your station will set up confirmation payroll deductions from your payroll checks, you need to allow proper time to facilitate all paperwork well in advance of your move -in day. Deposits and room holding fees must be paid outside of payroll; deductions. No Exceptions First Time Cadets/ Academy officers are not eligible for payment plans.

HOUSE SHARE /UTILITIES / HOUSE RULES OBSERVANCE

PoliceHousing.com pays the first \$150 of each house electric bill to promote conservation and help build teamwork. House rules will apply in all house shares. Work with your roommates to set rules for all to observe & respect for the safety and health of all occupants as well as maintenance of your rental house. Each officer

will have their own private room or (will share a room for double occupancy) plus use of shared common areas which need to be well maintained and cleaned at all times. It is the responsibility of each Officer /First Responder to work together as a team to maintain their houses. House Checks may occur (if necessary) and fees may be assessed if conditions of houses fail to meet approved conditions.

Each House Group must elect 1 Head of Household (HOH) or one will be appointed to represent your house team.

_____OFFICER ROBERT YOUNG (NORTH WILDWOOD PD)_____ was appointed as your Head of Household Season 2020 for SPENCER AND BAKER HOUSING LOCATIONS

We are grateful to have his services. Officer Young will work directly with the Police Housing Division & its director making sure all communication regarding your health welfare and safety is made top priority. He will have the authority to make household decisions in case of a police housing agency's absence so please be respectful to him at all times & follow any of his instructions since we are advising you all now that his communication is through us.

We like to just reiterate the following so that no one forgets the importance of this house rule:

TO: Please respect your roommates space, property, and personal possessions. We need to just reiterate this for the record.

Note: Proper communication is key especially to successful living arrangements. We expect any disagreements to be settled with the utmost respect for each fellow officer as well as the house you all will be occupying. Any inappropriate behavior will be grounds for removal. Please consult your RA, HOH or housing director if any problems arise for which you feel you need assistance or guidance. We are all here to help.

UTILITIES

Utilities: All utilities are under a "house share" policy and are divided equally among the # of tenants in each house.

WiFi is included in both houses.

If utility bills are low enough, PoliceHousing.com or a secret admirer may pick it up for each house.

The following utilities are tenants responsibilities:

ELECTRIC:

(PoliceHousing.com pays the first \$150 of each house electric bill to promote conservation/teamwork.)

Water/Sewer- only applicable in case of neglected or damage

Promoting conservation, proper money management and teamwork is important- Any failure to cooperate or respect house rules will result in NOTIFICATION TO POLICE DEPARTMENT OR ACADEMY SUPERVISOR OR FIRE /EMT SUPERVISOR! Conservation is the key to saving money.

The HOH will be given copies of each bills and if they are not picked up by sponsorship monies then each tenant must forward their fair portion to HOH by specified due date, Thank you ahead of time for your cooperation and conservation. If it becomes necessary to set up an Utilities escrow account to handle any utilities payments, we will let HOH know so that each roommate may place his/ her proper funds in this escrow account to prevent any issues with payments to utility bills or payments to any roommates who's may have a house share bill in his or her name Please be mindful of utility due dates when needed.

We also have guardian angels, secret admirers & good Samaritans still in this world. We are contacted and asked how they help our Police Fire Emts and all First Responders. HINT : They like to pick up utility bills, send over food trays, pay for Taco Nights , buy Breakfast Lunch and/ or Dinner Party trays and a wide variety of other helpful and kinds ways they like to show you all that you are very much appreciated!! Please have a house meeting so that your HOH may pass us a HOUSE WISH LIST. This way when we are contacted

we may suggest your favorite foods or items from this wish list that these kind citizens wish to extend their gratitude to you all.

Signature Confirmation Sheet

If, for any reason, the First Responder provides Company with this Property/ Room Holding deposit/or Prepayment and the Responder does not take occupancy of said premises for whatever reason, all Rental Loss & damages will be assessed against this deposit & prepayment funds provided by Prospective tenants.

Responder acknowledges they willfully provide Company /housing authority with their Deposit as payment for a room rental commitment fee & Your deposit & signature below is proof of your acceptance of above policy-

OFFICER 2 DIGIT OFFICER CODE : _____ **(MUST USE THIS CODE WITH ALL PAYMENTS)**

HOUSING AGENT : _____

HOH (head of household) _____

SIGNATURE OF AUTHORIZATION

_____ **DATE**

SIGNATURE OF TENANT

_____ **DATE**

SIGNATURE OF AGENT FOR RENTAL

****- POLICE STATION PAYROLL DEDUCTIONS MAY BE DONE IF AUTHORIZED BY HOUSING DIRECTOR & Confirmed by HR dept of Station hired**

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